

**QUORUM
BOARD MEETING PROCEDURE**

A quorum consisting of a majority of the board membership shall be necessary to conduct business at a meeting of the Holdenville Board of Education. In the event that a quorum is not present and a regularly scheduled board meeting cannot be convened, the meeting shall be canceled. If a regularly scheduled board meeting is canceled due to lack of a quorum, a notice of such cancellation shall be immediately prepared and posted with the original agenda of the canceled meeting. A special meeting may then be called with the appropriate minimum of 48 hours notice to the county clerk. The agenda for the special meeting shall include all of the items listed on the agenda of the regular meeting.

If a quorum is present but the meeting needs to be relocated due to lack of space, building problem, etc., a motion to reconvene the meeting at another place will be made and voted upon. If the board decides to reconvene the meeting, the decision will be announced and a written notice will be posted with the original agenda showing the date, time, and place of the reconvened meeting. The minutes of the original meeting will reflect the decision to reconvene and the full announcement.

REFERENCE: 70 O. S. 5 – 118
25 O. S. 311